

**SSILA 2017 EC Meeting Minutes**  
**Marriot Marquis**  
**Austin, Texas**  
(Notes by Danny Hieber, revised by CJM)

**Call to order:** Alice called the meeting to order @ 11:53 a.m.

Present: Alice Taff, Keren Rice, Pat Shaw, Ewa Czaykowska-Higgins, Tania Granadillo, B'alam Mateo Toledo, Carolyn MacKay, Danny Hieber; Gabriela Pérez Báez, joined the meeting later.

**Review of 2016 Meeting Minutes**

- 12:00 - Minutes approved with minimal corrections

**12:00 - Financial Report (Carolyn Mackay, Executive Secretary/Treasurer)**

- To do: ES and Webmaster stipends need to be paid for 2015/2016 [Done](#)
- Discussion: Look into switching Chase account to one that doesn't charge fees, but it needs to be a bank that future ESs would have access to.
- To do: Check whether Ivy needs to be paid for travel for 2016 - [Done](#)
- To do: Check on fees for web hosting, etc. (Danny) [??](#)

**Old Business**

- 12:13 - Election Results - Carolyn MacKay
  - 223 votes
  - Nominating Committee: Jorge Emilio Roses Labrada
  - Executive Committee: Wesley Leonard
  - Vice President / President-Elect: Tania Granadillo
- 12:17 - Best Student Paper - Ewa
  - 14 students for consideration, 7 judges in addition to Alice and Ewa. Most students had 3 judges present.
  - We could ask presenters to serve as judges for Student Paper awards, at business meeting, on website, via email and Facebook. Judging might be done using a Google form sheet to provide scores more quickly.
    - Could ask chairs of each panel to judge student papers in their session
  - In the future, we might want to front-load the student presentations to be judged
    - Pros: Fun event, may raise interest
    - Cons: Members might not be interested in attending student talks, makes creating the program more complicated
- 12:30 - Nonprofit status achieved! (Alice) - both federally and in California. The tax donation number is Treasury Dept #81-1147683.

**New Business**

- **Proposal:** Split the role of Executive Secretary into 2 positions
  - Executive Secretary/Treasurer: finances, interface with LSA, currently \$1,000 stipend, elections, etc.
  - Program Administrator / Administrator: non-voting member, 3-year term (w/renewal?).
    - Focus on the conference program, submissions, correspondence with LSA about program, etc.
    - Offered stipend (suggestion: \$1,000)

- EasyChair - Add ISO to the application.
  - Program Committee (apart from the Executive Committee):
    - 3-person committee, with rotating membership
    - Chair is the person in their 3rd year, with mentorship role
    - Organizes the reader pool, and reads abstracts themselves
    - Each year one person is appointed by the Executive Committee
    - Keren as chair for upcoming year; appoint 2 other members as well (one for 2 years, and one for 3 years)
- **12:49 - Awards (Alice, Carolyn)**
  - *Hale*: SSILA president as chair, committee appointed with approval of Executive Committee, \$500, Deadline: May 1
  - *Golla*: 2nd year member-at-large EC member as chair, committee appointed with approval of Executive Committee, awards a lifetime membership to SSILA, Deadline: May 1
  - *Haas*: SSILA past president is chair, committee appointed with approval of Executive Committee, Deadline: June 15 (original deadline), July 15 (extended deadline)
    - **Proposal**: Move deadline to May 15 (allows awardee time to prepare presentation, organize travel, etc.). Winner presents at SSILA.
    - *Clarification*: Publication at U Nebraska Press is an option that awardees may pursue. U Nebraska Press also reserves the right not to publish.
    - *Todo*: Need to formalize agreement with U Nebraska Press for presentation to winner (Carolyn). U of Nebraska is interested in publishing the Haas winner's manuscripts.
  - Travel*: Senior-at-large Executive Committee member as chair + at-large Executive Committee member, Deadline: Aug. 1 (same time as abstract submission), award depends on individual circumstances
  - *Student Awards*: VP as chair for both years
- **1:05 - Motion to accept proposals (Ewa), seconded by B'alam**
  - Clarification needed on the specific tasks for various roles
- **1:22 - Motion to accept proposal passed -**
- **1:22 - Timing of elections**
  - Moving elections earlier allows elected members to attend the Executive Committee meeting in January
  - **Proposal**: 2-month voting period from Aug. 1 - Sept. 30, results announced early Oct. (Carolyn)
  - **1:30** - Proposal accepted
  - To do: Nominating committee needs to start earlier now
- **1:32 - Student Travel Awards (Gabriela)**
  - Distribute tasks over different roles and time periods
  - To do: Create travel award application (Ewa)
  - To do: Create a list of prior awardees from Carolyn, Gabriela, prior year's minutes (Danny)

## **1:43 - Banking & Budget**

- External Audit - needs to be a non-EC member, but member of SSILA
  - Materials required: Copies of all receipts for review
  - A budget would be a helpful guideline for the committee to reference
  - Appoint an auditor -- preferably a previous EC member; appointed by EC; audits annually in January; 3-year term
  
- **1:55** - Danny will change SSILA website to new fee structure
  
- **1:59 - 2017 Budget**
  - Budget decided in first quarterly meeting (this year)
  - Next year: Budget prepared at annual meeting in January
  
- **2:03** - What to do with our expanded budget?
  - Sister society meet & greet
  - Networking and diversity opportunities for members (e.g. sponsor a hotel room, travel, etc.)
  
- **Short break**
  
- **2:30 - Nonprofit Status**
  - We can now apply for grants requiring nonprofit status
  
- **2:37 - Membership drive**
  - We should wait to see how our new fee structure affects things. Probably next year.
  
- **2:38 - March meeting - tentatively during ICLDC (Mar. 2 - 5) (Keren)**
  
- **2:40 - Localization of website (Danny will look into this)**
  - Consider just including both English & Spanish on the page - Now in 4 languages!
  - Spanish first, but try to make this a framework for expanding into French, etc.
  - Focus on more stable pages
  
- **2:47 - Map of languages**
  - Include latitude and longitude of language along with abstract (or maybe ISO in EasyChair)
  
- **2:50 - Joint session with LSA / CELP**
  - Better / easier to work with CELP
  - Historically the President's duty to come up with joint sessions
  - Andrea Berez is incoming CELP chair - discuss ideas with her
  - A focus on the Americas may be limiting for CELP
  - May be better to submit a session directly to the LSA
  - NSF wants conference proposals a year in advance (but there seems to be some flexibility)
  - Ideas for topics:
    - Pick an interesting typological problem
    - For 2019: Focus on Latin America, maybe with indigenous community scholars, and a particular structural focus. LSA might have to waive registration fees.

- For 2018: *Digital resources for language revitalization in the Americas*: What has this done for communities? Linguistics? What to do with those resources? Assessment of effectiveness of previous measures? What about the disparities between North and South America?
  - *Assessing language revitalization in the Americas*: Includes assessment of fluency. Web-based pedagogical grammars.
  - *Applied linguistics for endangered languages*: Utah has a good applied linguistics program - timing would be good for LSA 2018
  - 2019: CUNY Graduate Center, Endangered Language Alliance, Columbia, New York bilingual education and indigenous language issues (Gabriela)
  
- **3:27 - Word of the Year for SSILA**
  - Pat volunteers!
  - Discuss this at the Business Meeting
  
- **3:29 - Goals for SSILA in 2017**
  - Focus on structural changes and execute well
    - EC structure, program committee, new fee structure, auditor
  - Diversity - expanding our focus on South America
  - Establish, centralize, and formalize the institutional memory
    - Utilize the website for this
  
- **3:32 - Motion to adjourn**